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ROYAL SECURITIES EXCHANGE OF BHUTAN LIMITED
P.O. BOX NO. 742, THIMPHU: BHUTAN

RSEB/SUPP./2018/607

24 August 2018

Notice Inviting Quotation

The Royal Securities Exchange of Bhutan Ltd., Thimphu is pleased to invite sealed quotations for supply of the following items:

Sl.no	Particulars	Quantity
1.	Plastic Pen	1000
2.	USB Drive in card shape 8 GB	200
3.	USB Drive in card shape 16 GB	200
4.	High Quality Metal Pen (Parker) with refill	200
5.	Trophy	35
6.	Moleskin Notebook	1000
7.	Passport Cover	200

The tender document can be purchased from the Administration & Accounts Division on any working days (27-Aug-2018 to 30-Aug-2018) up to 1600 hours on payment of Nu.300/-(three hundred).

Chief Executive Officer



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TERMS AND CONDITIONS FOR SUPPLY OF GOODS

1. The Royal Securities Exchange of Bhutan (RSEB) will not provide import license. The supplier has to provide a copy of trade license also along with the Tender.
2. Rates quoted in the tender should be in Ngultrum, including withholding taxes and other taxes in Bhutan and CIF.
3. The rate quoted shall be valid for the period of 60 days from the date of the tender opening. The supplier shall submit the samples.
4. The supplier should be responsible for necessary checking and maintaining the quality of the products. The products shall bear the logo of the RSEB.
5. The supplier shall ensure proper format and grammatical accuracy of the spellings and inscriptions on the products.
6. Earnest money of 10% of the total bid amount is required in the form of Cash warrant in favour of RSEB payable at Thimphu only along with the tender. (refundable/adjustable against Security Deposit)
7. The supplies shall be completed within one month (30 days) from the date of receiving the supply order. For delay the beyond the stipulated time penalty shall be imposed @ 1% of the supply amount per week limited to a maximum of 10%.
8. The products supplied should be of full set in original as per sample provided to the RSEB.
9. The work shall be awarded on the lowest bid amount and quality.
10. The RSEB will not provide any advance payments for the supply of the products.
11. The RSEB has right to inspect, and if not satisfied, reject the goods supplied and the supplier shall replace the goods at no additional cost to the RSEB.
12. Tenders should be submitted as per the specification mentioned in attached format by the bidder, which should be signed by authorized signatories.
13. The RSEB reserves the right to vary the quantity on same terms and conditions.
14. No modification or changes in the rate shall be entertained after the tender is opened.
15. The last day and the time of the submission is **31 August 2018** at 12 Noon at the **RSEB office premises**, Thimphu and will be opened on the **same day at 2.30PM**.
16. If the selected bidder fails to supply the full quantity within the stipulated time the security deposit will be forfeited / invoked and the purchaser shall recover from the supplier



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liquidated damages being the difference in cost between the contract price and the price paid by the purchaser for the quantity not supplied and purchased from other parties.

17. The supplier registered / licensed in Bhutan required to produce copy of latest income Tax Clearance Certificates from the RRCO, Thimphu.
18. Tenders which do not comply with the terms and conditions outlined above will not be evaluate and summarily rejected.
19. The RSEB's decision will be final and binding in case of any dispute.
20. The RSEB reserves the right to reject any or all the tender without assigning reason thereof.